

Education

# Katherine E. Webb City Planning Graduate Student Seeking Internship in Community Development



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# University of Pennsylvania School of Design

Current Student

Philadelphia, Pennsylvania

Master of City Planning,

Community and Economic Development (In Progress)

Anticipated Completion in June 2017

# Carleton College

Northfield, Minnesota

September 2007 to June 2011 Bachelor of Arts, American History, magna cum laude

Selected Academic Honors:

- Phi Beta Kappa
- Honors in Independent Research
- Exemplary Writing Portfolio
- Patricia V. Damon Scholarship for Extracurricular Leadership and Academic Achievement

# Philadelphia Museum of Art

February 2013 to June 2015

Visitor Services Assistant

Philadelphia, Pennsylvania

- Encouraged the public to explore the collection and to deepen their involvement with the Museum through membership and donations.
- Conducted visitor surveys and audience research to improve the visitor experience.
- Served as Exhibition Attendant for "Making a Classic Modern," responding to visitors' questions about sensitive facets of Frank Gehry's plan for the Museum's upcoming renovation.

# Swissôtel Chicago

July 2011 to June 2012

Front Office Coordinator

Chicago, Illinois

#### Carleton Telecommunications

October 2010 to June 2011

Office Assistant and Switchboard Operator

Northfield, Minnesota

#### The Fairfield Foundation

June 2008 to September 2008

Excavation and Site Intern

Gloucester, Virginia

- Helped excavate a 17th century plantation site by digging, documenting findings, building site maps, and digitally cataloging artifacts.
- Gave tours of the lab and excavation to visitors, presenting complex concepts and research goals to a lay audience.

#### Research Projects & Fellowships

- Senior Thesis, 2011. "Racial Politics of the St. Louis 'Social Evil' Ordinance of 1871."
- UCLA-UCC Timoleague Excavation, 2010. Helped electromagnetically survey a 13th century monastery in County Cork, Ireland.
- Newberry Library-ACM Undergraduate Research Fellow, 2009. "African American Reformers, Social Hygiene Policy, and the Politics of Respectability in Progressive-Era Chicago."

## Abilities & Qualities

- Confident Public Speaker
- Superb Writer and Editor
- People-Centered and Empathetic

#### Software & Technology

- Microsoft Office Suite
- Adobe InDesign and Illustrator
- Raiser's Edge

### Leadership & Service

- ACCT-Philly Feline Foster Home (2012-current)
- HOPE Center Domestic Violence Crisis Line Operator (2007-2011)
- Carleton College Sexual Misconduct Response Team (2010-2011)
- Carleton College Alcohol Policy Review Committee (2010-2011)
- Carleton History Curriculum Committee Student Representative (2009-2011)

# Experience